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School Library Association

# Training Programme 2017–18

Working with School Library Services and Local Education Authorities in: Bolton, Cumbria, Derbyshire and Derby, Essex, Salford, Somerset, Warwickshire, Wirral, Worcestershire

## REGIONAL TRAINING DAYS



### A. Primary

1. **Bringing it Alive! Storytelling to boost Literacy and Reading for Pleasure**
2. **Help, I'm in Charge of the Primary School Library!**
3. **Picture and Comic Books for All \***

### B. Primary and Secondary

4. **Great Library... but where is Everyone?**
5. **Opening Doors: the School Library in a Culturally Diverse Society**
6. **Preparing the School Library for Inspection \***
7. **Promoting Reading in the Digital Age \***
8. **Reading Promotion Toolkit with Accelerated Reader**
9. **Teaching Skills for School Library Staff**

### C. Secondary

10. **Beyond Behaviour Management: An Introduction to Effective Engagement for Learning in the Secondary School Library \***
11. **Copy and Paste Generation**
12. **Help, I'm in Charge of the Secondary School Library!**
13. **Work Smarter and Shine**

*\* New courses for 2017–18*

Additional courses may be added throughout the year – check the SLA website for details.

SLA Branches also run training events in their areas – please contact Branch Secretaries for further details.  
Contact details for all SLA Branches can be found on [www.sla.org.uk/branches](http://www.sla.org.uk/branches)

The next SLA weekend course – *Creativity and Imagination: Changing Children's Lives* – will be held in a three-day format on 22 to 24 June 2018 at the Grand Central Hotel in Glasgow.

The course is fully residential, with day delegate options also available.  
Full details will be published in *The School Librarian* and on the SLA website.



## A. COURSES FOR PRIMARY SCHOOLS

### 1. BRINGING IT ALIVE! STORYTELLING TO BOOST LITERACY AND READING FOR PLEASURE

Pupils need to 'listen to a wide range of stories', but are they getting the most from the storytelling in your school? This lively course will make sure that your stories both motivate pupils to read, and show them the pleasure they can get from it. It will build confidence and give fresh inspiration for every teacher, covering picture books for all ages, plus easy-to-learn stories from memory, across the whole primary range. There'll be down-to-earth advice from an internationally-experienced storyteller (choosing stories that work; making stories interactive; holding children's interest; dealing with interruptions), along with sure-fire book recommendations for hard-pressed teachers. You'll get chance to practice in a non-threatening environment (no video cameras!), see displays of brilliant new stories to read, hear great recommendations from both trainer and delegates, and receive handouts packed with more ideas and information. An entertaining day that will give everyone's storytelling a lift!

*Trainer:* Alec Williams

*Key audience:* primary school teachers and support staff

*Venue and date:*

Heath Educational Books,  
Sutton, Surrey

**7 February 2018**

*Alec Williams is a trainer, speaker, and international storyteller, whose work takes him around the UK and to over thirty countries across the world – from Argentina to Korea, from the USA to Burma. He also has wide experience of children's books through a career in libraries, so is the ideal person for a course which shows the best of stories from books, as well as traditional tales from memory. Alec's performance work is with all ages of children, from Early Years to mid-teens. He uses high-energy folk stories and brilliant picture books, along with join-in poetry and drama-filled extracts from contemporary fiction. A former Chair of the School Library Association, an Honorary Member of CILIP's Youth Libraries Group, and one of the National Literacy Trust's 'Reading Champions' for his work with boys, Alec is a frequent visitor to schools, and full of down-to-earth practical advice that will help every librarian and teacher. His training courses are rich in humour, anecdotes, extracts and examples.*

Updates and amendments at:  
[www.sla.org.uk/regional-courses](http://www.sla.org.uk/regional-courses)

### 2. HELP, I'M IN CHARGE OF THE PRIMARY SCHOOL LIBRARY!

Have you recently taken over responsibility for looking after the library but are not sure where to start? If so, this course is for you! An essential course for anyone new to running or managing a school library, delegates will consider the role of the library in the school, gain an overview about all aspects of managing the school library and learn about the processes and practical aspects of running it. They will also have the opportunity to look at a range of resources for classroom collections as well as the Library.

Topics covered will include creating an inspiring library environment, library organisation and maintenance (including an introduction to Dewey and the benefits of a range of Library Management systems), selecting and buying books, library promotion, budgeting and writing a library policy/development plan. Delegates will leave with the confidence to move the library forward and ensure it is used to maximum effect within their schools.

*Trainer:* Susan Staniforth

*Key audience:* primary school staff, governors and volunteers with responsibility for the school library

*Venues and dates:*

Heath Educational Books,  
Sutton, Surrey

**11 October 2017**

Newton Rigg Conference Centre,  
Penrith, Cumbria

**7 November 2017**

The Hive, Worcester

**14 November 2017**

Eccles Library, Greater Manchester

**15 February 2018**

*Susan has worked with school and public libraries for 38 years, and during that time has built up a considerable wealth of knowledge and experience. She is a Chartered Librarian with a BA (Hons) in Librarianship specialising in school and children's services. Susan was Manager of the School Library Service in Gloucestershire for 11 years prior to becoming a school library consultant. During that time, she spent much of her time supporting schools with their libraries and running training courses to support the staff responsible for running the libraries. Susan has been a judge for the National Pupil Library Assistant of the Year award and for Booktrust's School Library pack.*

### 3. PICTURE AND COMIC BOOKS FOR ALL

Picture books are not just attractive for younger children, there are so many fantastic beautifully illustrated books published each year that are suitable for use with kids of all ages and for all topics. Looking for a way to discuss gender identity with your pupils? There are picture books for that. Working on inclusion or empathy – there are picture books for that! It's not just classic picture books that can fit in with your curriculum aims either, graphic novels and comics have their place too and can be both engaging and informative. A book list will be provided



and digital picture books will be covered as well as paper books. Suggestions for classroom use will be given for a toolkit of titles.

*Trainer:* Bev Humphrey

*Key audience:* primary school staff

*Venue and date:*

*Entrust, Riverway Centre, Stafford*      **14 March 2018**

*Bev Humphrey is now a Literacy and Technology Consultant after spending 10 years as a school librarian. She worked in an all boys secondary school in South East London and during this time developed a passion for encouraging her students to read and write for pleasure, often using online media to do so. She was given a Reading Hero Award by the Literacy Trust at the end of the National Year of Reading for her work during this year and her international collaborative writing project, the Write Path was shortlisted for a Times Educational Supplement New Literacy Initiative Award in 2009 and has twice been shortlisted for a Lemos and Crane Literacy Award. Bev also worked with the Specialist Schools and Academies Trust as a Lead Practitioner for literacy. As a consultant Bev has presented at seminars and conferences all over the country for E2BN, Renaissance Learning, CILIP, SLG and SLA amongst others. A self-confessed geek, Bev lives much of her life online and loves using exciting new technology as a motivator for young people's learning. She is a member of the SLA Board, SLA Website Content Manager and Editor, SLA Digital. Bev is at her happiest when enlightening colleagues in education about the possibilities of literacy presented by new technologies for enthusing young people about reading and writing for pleasure or when she is working with school librarians who are of course her favourite people!*

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## B. COURSES FOR PRIMARY AND SECONDARY SCHOOLS

### 4. GREAT LIBRARY... BUT WHERE IS EVERYONE?

Has your library got lively décor, funky furniture, brilliant books... but no children? Are you stuck for ideas on how to enthuse the children about the school library? Do staff and pupils know how to use the library and are they aware of the resources available? This course is aimed at anyone wishing to promote their library and looking for ways to engage with pupils and teaching staff to encourage them to use it. During the day delegates will be given straightforward, great ideas to organise and use in the library including looking at how the library supports the National Curriculum, Reading for Pleasure, library information skills to help children make better use of the resources, setting up and running a book club and planning special events. They will leave with a wealth of ideas to put into practice and raise the profile of their school library.

*Trainer:* Susan Staniforth

*Key audience:* KS2 and secondary school staff with responsibility for the school library

*Venue and date:*

Old Palace of John Whitgift Preparatory School,  
South Croydon, Greater London      **28 November 2017**

*(See course 2 for biographical notes)*

### 5. OPENING DOORS: THE SCHOOL LIBRARY IN A CULTURALLY DIVERSE SOCIETY

Whatever the political future holds, the UK is a culturally diverse country. Although some schools will feel the effect of this more directly than others, every school needs to reflect it, wherever its location – and its library has a critical role. This course looks briefly at the recent history of population change, and examines some of the terms used ('Multiculturalism', 'Community Cohesion'). It examines a range of resources: to help with language learning; to provide self-identity; and to challenge perceptions. It advocates creating a reading culture that attracts all students; at role models, at invited guests, and at parents and volunteers. It shows how to develop a library which welcomes all students, and at the case for specific activities to attract those from ethnic minorities. Finally, it looks briefly at information literacy: at successful practice in diverse schools, and at considerations for new language learners. This is a great opportunity for everyone to share knowledge, and for schools in very diverse communities to pass on best practice to those who may be more directly affected in future.

*Trainer:* Alec Williams

*Key audience:* primary and secondary school library staff

*Venues and dates:*

**tbc**

*(see course 1 for biographical notes)*

### 6. PREPARING THE SCHOOL LIBRARY FOR INSPECTION

A course for primary and secondary school librarians and others with responsibility for the school library to examine where libraries fit in the inspection process, identify inspection priorities, and explore practical ways to get the library and its impact noticed.



Expected learning outcomes include:

- greater knowledge of the inspection process and what inspectors are looking for
- strategies for raising the profile of the library before and during inspection
- ideas for mapping library provision to key areas of inspection
- more confidence about appropriate evidence to prepare and ways to present it

- tips for highlighting key strengths and achievements
- ideas for self-assessment, monitoring and evaluation
- opportunities to share concerns and good practice
- knowledge of key documents and their contents and other sources of guidance.

*Trainer:* Anne Harding

*Key audience:* primary and secondary school library staff

*Venues and dates:*

Derbyshire & Derby SLS, Derby

**8 November 2017**

Dorset

**venue and date tbc**

*Anne Harding is an independent trainer specialising in children's and young people's reading and children's and school libraries. She provides courses and in-service training for national and regional bodies, local authorities, schools and other organisations throughout Britain and beyond. She frequently speaks at conferences.*

## 7. PROMOTING READING IN THE DIGITAL AGE

You could be forgiven for thinking that most young people were born with a mobile phone in their hand, they are so attached to their devices – if only they were as enthusiastic about reading as they are about updating their social media! Promoting the joys of picking up a book and losing yourself in a story can seem like an uphill struggle, if only we could make them see that books are just as enthralling and exciting as the RPGs (role playing computer games) they play for hours on end. There are ways we can dip a toe in the water of their digital world however and use sites they love to use to get some sneaky book hooks into them. Social media use is immensely popular and it wouldn't appear that use of sites such as Instagram has much scope for encouraging reading and yet there is a huge book loving community of young people on the site that can be tapped into.



This course focusses on ways to encourage reluctant readers, build reading stamina and make reading 'cool' by using exciting online resources and apps to create a buzz around books in your school. All resources shown are provided in a handout to keep, with great video content, fantastic display suggestions and motivating electronic ideas you can use to really get your pupils switched on to reading for pleasure. Advice on how to use ebooks, QR codes and take part in live author events included.

*Trainer:* Bev Humphrey

*Key audience:* primary and secondary school library staff

*Venues and dates:*

Hertfordshire (venue tbc)

**15 November 2017**

Entrust, Riverway Centre, Stafford

**28 November 2017**

Somerset Centre for Integrated

Learning (SCIL), Taunton, Somerset

**7 March 2018**

*(See course 3 for biographical notes)*

## 8. READING PROMOTION TOOLKIT WITH ACCELERATED READER

Encouraging young people to read for pleasure is naturally at the forefront of all of our minds but it's not always an easy task. There are so many other attractive pass times open to our students that sometimes reading can seem a poor relation to computer games etc. You may already be using Accelerated Reader to ramp up the excitement but are you using it to your students' best advantage?

The first part of this course focusses on some facilities and resources that you are probably unaware of as well as giving you practical hints and tips from someone who has been there and definitely has the t shirt! There will be an opportunity for you to ask questions about the programme. Exciting attractive new books will be showcased in session two, both for struggling and more advanced readers with advice on reading medias that can be more motivating for some students. Session three will cover more general reading promotion, with an emphasis on (but not solely comprising) the use of technology to help your school to become a 'reading school'.

By the end of the day participants will have a better knowledge and use of Accelerated Reader for users, updated information about books and genres and a toolkit of sites that they can use to bring reading into the digital world that their students already inhabit.

*Trainer:* Bev Humphrey

*Key audience:* primary and secondary school staff

*Venues and dates:*

EES for Schools/School Library Service,

Witham, Essex

14 November 2017

The Holmesdale School,

Snodland, Kent

21 November 2017

*(See course 3 for biographical notes)*

## 9. TEACHING SKILLS FOR SCHOOL LIBRARY STAFF

Developing new skills and adapting to new learning environments is essential for increasing levels of information literacy amongst library users. Delegates on this one-day participative course will build on current experiences of teaching information skills in libraries and learning centres. Divided into five sessions, they will look firstly at the nature of teaching and learning before considering each step of the process – planning, delivering, assessing and receiving feedback. Delegates will be involved with stimulating discussions and there will be the opportunity to share experiences so if you are working with young people, students, small groups of library users or staff this course will help you develop your skills as a teacher and trainer.

*Trainer:* Chris Powis

*Key audience:* KS2 & secondary school library staff

#### Venues and dates:

Wirral Grammar School for Girls,  
Bebington, Merseyside **16 November 2017**  
EES for Schools/School Library Service,  
Witham, Essex **28 February 2018**  
Surrey (venue tbc) **21 March 2018**  
Warwickshire Schools Library Service,  
Warwick **6 June 2018**

*Chris Powis is Head of Library and Learning Services at the University of Northampton. He has delivered this programme to a wide range of audiences across the UK and Europe and is the co-author of Teaching Information Skills: Theory and Practice (Facet, 2004) and A Guide to Teaching Information Literacy: 101 Tips (Facet 2012). His professional interests include the development of librarians as teachers and the iconography of learning spaces. He is a National Teaching Fellow and is a Fellow of CILIP, the HEA and the RSA.*

## C. COURSES FOR SECONDARY SCHOOLS

### 10. BEYOND BEHAVIOUR MANAGEMENT: AN INTRODUCTION TO EFFECTIVE ENGAGEMENT FOR LEARNING IN THE SECONDARY SCHOOL LIBRARY

The purpose of this training is to enable staff to develop or increase awareness, confidence, knowledge and skills, in order to engage positively or more positively with students in a Secondary School Library. By the end of the session, participants will:

- Understand the importance of a positive, 'can-do' approach to engaging with students
- Understand students' needs and expectations and will have started to develop strategies to meet those needs and expectations
- Understand the key inclusion and equalities issues in relation to engagement for learning
- Understand how strategies for engagement for learning must reflect the school's behaviour policy and protocols
- Be equipped with tried-and-tested techniques for the positive engagement of students
- Be equipped to start to deal positively with difficult situations.

*Trainer:* Jerry Hurst

*Key audience:* secondary school library staff



#### Venues and dates:

Newton Rigg Conference Centre,  
Penrith, Cumbria **26 April 2018**  
Oakham School, Rutland **date tbc**

*Jerry Hurst is an experienced independent contractor, trainer and consultant. He works across the UK, Ireland and beyond, with Schools, School Library Services, Public Libraries, Museums, Galleries, Archives, Heritage Services, Leisure & Sports Services and Youth Services. Jerry contributes to work with children, their parents and carers, teenagers and adults, and to programmes covering the full range of service provision. He has worked independently since 2001, with more than 250 clients, including national organisations such as The Reading Agency, Creating Capacity, FPM Training and Museums, Libraries and Archives Council. Prior to this, he was Head of Young People's Library Services in the London Borough of Southwark, Jerry has also been Head of Young People's Library Services in the London Borough of Waltham Forest. He has worked as a Youth Librarian and as a Branch Librarian in Hackney and in Enfield, as a storyteller and as an occasional reviewer of children's books for publications including The Guardian. He has also appeared on BBC TV and radio and has been a judge for the Branford Boase Award.*

### 11. COPY AND PASTE GENERATION

Using the internet for research has many benefits but it can also encourage a 'cut and paste' culture. As custodians of a vast pool of information resources and material, it is essential that school library staff have a good all-round knowledge of Copyright and Plagiarism legislation so that they are able to respond to questions raised and identify infringements if they occur. This highly practical course will concentrate on understanding the importance of academic honesty, what constitutes plagiarism and cultural differences, spotting offences including online solutions such as Turnitin and teaching referencing styles. It will cover activities such as photocopying, loans of DVDs, software and downloading images from the internet, licences and the penalties imposed on students if they are 'caught out' in public examinations.

The presentation will be fully supported with handouts and links to downloads of the materials used. By the end of the day delegates will have the necessary knowledge to write an Academic Honesty Policy and the confidence that the advice they give to colleagues and students on Copyright and Plagiarism issues conforms to current regulations.

*Trainer:* Sarah Pavey

*Key audience:* secondary school library staff

*Venue and date:*

UCL Institute of Education, London **6 March 2018**

*Sarah Pavey has over 20 years' experience as a professionally qualified librarian in schools both in the independent and maintained sectors. A biochemist with*

a Master's degree in Information Science, and holding Fellowship of CILIP, she also has worked in pharmaceuticals as an information scientist and in qualitative market research. Sarah delivers a wide range training courses for librarians, teachers and students on library and work skills topics to both the secondary and primary schools sectors. As a consultant she has helped set up modern school libraries with an emphasis on digital resources. She has also written publications and online training courses for the SLA and speaks regularly at conferences that have included BETT, Online Information and most recently CILIP Wales. Sarah's courses have a high practical content with the aim that delegates take away useful tools and techniques that can be applied in their own working environment.

## 12. HELP, I'M IN CHARGE OF THE SECONDARY SCHOOL LIBRARY!

Have you recently taken over responsibility for looking after the library but are not sure where to start? If so, this course is for you! An essential course for anyone new to running or managing a school library, delegates will consider the role of the library in the school, gain an overview about all aspects of managing the school library and learn about the processes and practical aspects of running it. They will also have the opportunity to look at a range of resources for the Library.

Topics covered will include creating an inspiring library environment, library organisation and maintenance (including an introduction to Dewey and the benefits of a range of Library Management systems), selecting and buying books, library promotion, budgeting and writing a library policy/development plan. Delegates will leave with the confidence to move the library forward and ensure it is used to maximum effect within their schools.

Trainer: Susan Staniforth

Key audience: secondary school library staff

Venue and date:

Smithills School, Bolton,  
Greater Manchester

date tbc

(See course 2 for biographical notes)

## 13. WORK SMARTER AND SHINE

School librarianship can be a fantastically rewarding job as we can help young people turn their aspirations into reality. As school librarians we need to be able to multitask and work efficiently – time management and self-management are crucial to our effectiveness and the outcomes we strive to achieve for our students. This course will help you:

- to streamline development plans for your library taking into account both operational and strategic approaches
- to structure a job description that is achievable and realistic
- to manage your personal time
- to understand teenage behaviour issues
- to develop assertive responses for effective communication with all in the school community.

This course is aimed at anyone working in a secondary school library who wants to see how they could work more effectively in their role in order to achieve more productive outcomes. The emphasis will be on practical exercises that can be used after the course in a workplace setting such as the use of SMART targets.

Trainer: Sarah Pavey

Key audience: secondary school librarians/library staff

Venues and dates:

tbc

(See course 11 for biographical notes)

## Online Learning from the SLA

We also offer a growing range of CPD training courses online which complement our more comprehensive one-day courses where delegates receive the benefit of interaction with the trainers and other delegates. Online courses for Primary School staff currently cover **Learning about Libraries** and **Cataloguing** and for Secondary School staff we offer **Academic Honesty, Extended Project Qualification, Cataloguing** and **Information Literacy**.

Find out more by visiting [www.sla.org.uk/online-cpd](http://www.sla.org.uk/online-cpd)



Photocopy the booking form as often as you wish or download additional booking forms at [www.sla.org.uk/regional-courses](http://www.sla.org.uk/regional-courses)





School Library Association

## BOOKING FORM FOR SLA TRAINING

(September 2017 to July 2018)

Please complete one form for each person/course. You may photocopy this form as often as you wish.

**Please complete all parts of the form in BLOCK CAPITALS**

MR/MRS/MISS/MS First Name \_\_\_\_\_ Surname \_\_\_\_\_

NAME OF SCHOOL \_\_\_\_\_

ADDRESS FOR CORRESPONDENCE \_\_\_\_\_  
\_\_\_\_\_

POSITION HELD \_\_\_\_\_

TELEPHONE NUMBER Work \_\_\_\_\_

Home (for emergency use only) \_\_\_\_\_

EMAIL \_\_\_\_\_

SPECIAL REQUIREMENTS \_\_\_\_\_  
e.g. Dietary or physical

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Title of Course \_\_\_\_\_

Venue \_\_\_\_\_ Date \_\_\_\_\_

COURSE FEE including lunch/refreshments £ \_\_\_\_\_ +VAT

SLA member/non-member (please delete as appropriate)

I enclose payment of/official order for invoice £ \_\_\_\_\_ Voucher code if applicable \_\_\_\_\_  
(Please make cheques payable to the School Library Association)

Please tell us how you heard about this course \_\_\_\_\_

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

### HOW TO BOOK

Fax to 01793 481182

Post to School Library Association  
1 Pine Court, Kembrey Park  
Swindon  
SN2 8AD

Telephone 01793 401153

Email [courses@sla.org.uk](mailto:courses@sla.org.uk)  
*Please include all the above booking details*

Online [www.sla.org.uk/course-bookings](http://www.sla.org.uk/course-bookings)

*Applications will be processed and places will be confirmed in writing*

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OFFICE USE received \_\_\_\_\_ paid \_\_\_\_\_

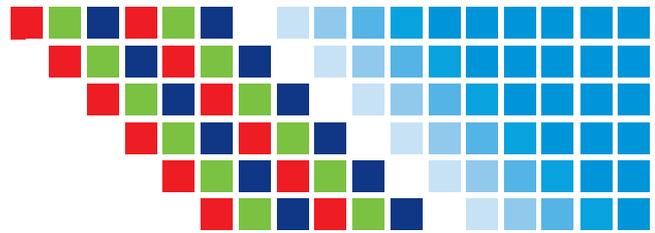
Acknowledged  Receipt / invoice / questionnaire  / travel directions sent \_\_\_\_\_

Receipt/invoice number

Our ref. (member/non-member)

WEB  
PR

# Training 2017-18



## COURSE FEES

All courses run for a full day and fees include lunch and refreshments:

SLA members **£105.00**

Non-members **£165.00**

SLS members **£135.00** (applies to delegates who are non-members but are members of the School Library Service in the area where the course is taking place)

A second delegate from the same school (accompanying a full paying individual):

SLA members £70.00 / SLS members £80.00 / Non-members £90.00

A **discount** of £15 will be given on all the above prices for bookings received up to four weeks before the course date.

In exceptional circumstances, we can arrange for payment for courses to be deferred to your next financial year.

**VAT** at Standard Rate applies to all course fees.

## HOW TO BOOK

**Complete and submit the booking form:**

**by post to** **School Library Association**  
**1 Pine Court**  
**Kembrey Park**  
**Swindon**  
**SN2 8AD**

**by fax to** **01793 481182**

**Book on-line:** **[www.sla.org.uk/course-bookings](http://www.sla.org.uk/course-bookings)**

**Book by telephone:** **01793 401153**

**Book by email:** **[courses@sla.org.uk](mailto:courses@sla.org.uk)**

*If booking by email, please include:*

Your name / name of school

Invoicing address / telephone / email address

Details of the course and venue you wish to attend

Details of any special dietary or access requirements

**Applications will be processed and places will be confirmed to you in writing.**

### Cancellations by delegates

*Cancellations received up to 10 working days before the course date are refundable minus £15.00 administration charge. After that, cancellations are subject to 50% of the course fee. If you do not cancel or attend, the full fee will be charged. Please contact the SLA office if you wish to send a substitute delegate.*

### Cancellations by SLA

*Unfortunately the SLA cannot accept responsibility for any incidental expenses incurred by delegates for courses which are cancelled due to lack of take-up or other unforeseen circumstances.*



S L A  
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**Updates and amendments at:**  
**[www.sla.org.uk/regional-courses](http://www.sla.org.uk/regional-courses)**

1 Pine Court, Kembrey Park  
Swindon SN2 8AD

Tel: 01793 530166 Fax: 01793 481182  
Email: [info@sla.org.uk](mailto:info@sla.org.uk) Web: [www.sla.org.uk](http://www.sla.org.uk)