



Person Specification – Director, School Library Association

Education/Qualifications

Chartered member of CILIP

Experience

Demonstrable experience of school libraries

Demonstrable experience in a senior management role within a library environment

Demonstrable experience of strategic planning

Experience of leading staff and teams through change, innovation and service development

Experience of managing resources, including large budgets, business plans and major change processes

Experience of successful project management

Understanding of knowledge management and digital technologies relative to teaching, learning and research in school libraries

Experience of company secretary duties would be desirable

Experience of charity sector would be desirable

Knowledge/Skills

Understands digital developments and the impact that new and emerging technologies have on school libraries

Strong leadership, management and decision making skills

Excellent communication and interpersonal skills, with the ability to persuade, influence and negotiate with others

Commands the respect of senior colleagues across a range of disciplines

Works collaboratively and willing to play a full role as a member of the Association's Board

Thinks analytically and strategically, and responds creatively to challenges

Combines entrepreneurial skills with the ability to help develop a commercially sound strategic/business plan for the association

Personal Qualities/Disposition

Pro-active and flexible approach

Skilled negotiator, tactful, persuasive and assertive when appropriate

Confident in challenging colleagues and peers

Customer /Member focussed approach

Commitment to his/her own continuing professional development

Other

Committed to equality and diversity

Committed to our Health and Safety policies and procedures

Willing and able to travel between sites as required