

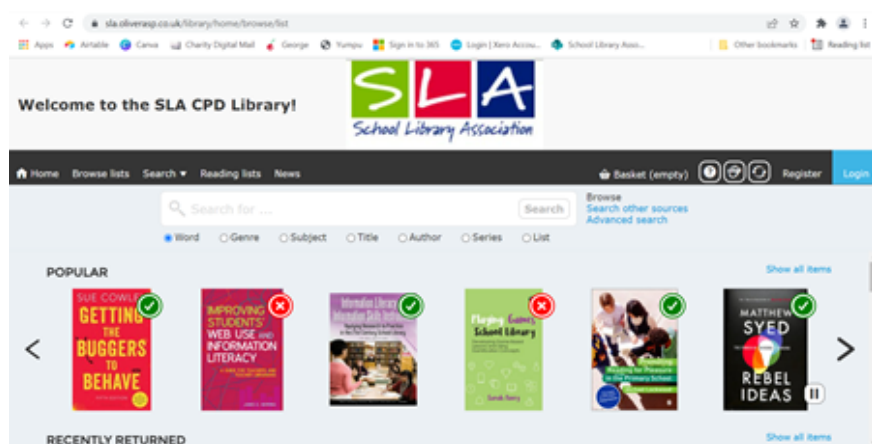


HOW TO...

Use the CPD Library

The CPD Library allows members to borrow four titles per year for an annual charge of £15 per user.

As we send books out via the post, this service is currently available to UK schools only although we would like to expand into the provision of e-books for the future.



Access:

<https://sla.oliverasp.co.uk/library/home/browse/list>

Register in the top right corner and complete all your details.

The password should be a different password to your SLA Member log in.

Even without logging in you are able to see what is available – green ticks

And what is not – red crosses

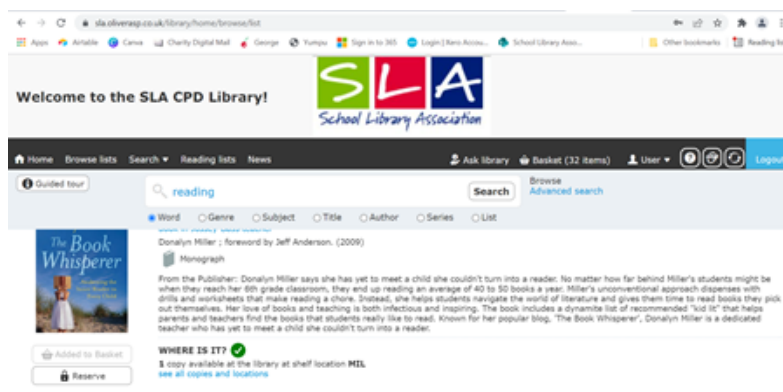
By clicking on the arrows you are able to see the full range of titles.

Once registered, SLA need to check that CPD Library is tagged on your record and convert your registration into borrower. At that point we will notify you and let you know your user number which will look like B099. You will need this and the password to log in to enable you to see your record of loans.

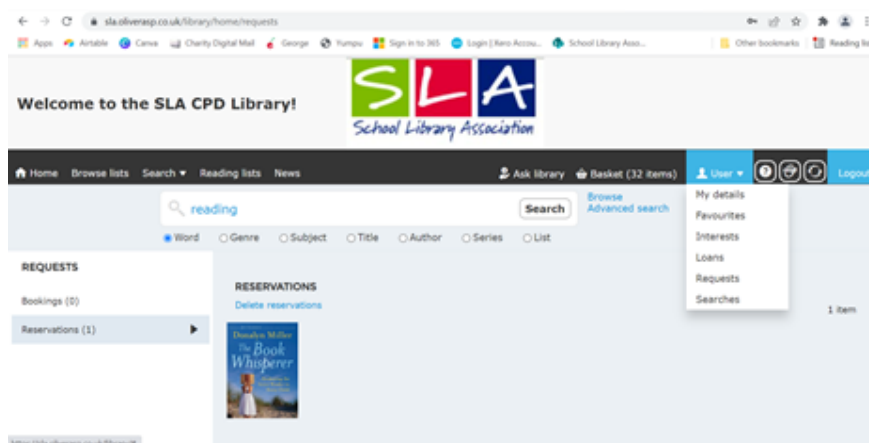


You are also able to request books.

To request a book search for the title you'd like to borrow in the search box. Click the title you'd like to borrow and click Reserve.



You can see your reservations as well as loans and other details here:



Emailing info@sla.org.uk will also alert us to any requests. Plus we will know how long the book is on loan for to let you know so you could request an alternative or wait.

Loan periods are automatically 6 weeks. If a book is very topical and likely to be popular this will be reduced, or we will have purchased multiple copies. However, some books are very costly - hence the benefits of the loan service. We are also able to extend your loan period if you have not finished the book and there are no further requests for that title.

We post out the books to you in school and you simply return them via post to the office address:
1, Pine Court, Kembrey Park, Swindon, SN2 8AD.

If you have any suggestions for new titles you think we should consider, please do let us know as we do add to the collection.

Just remember – email info@sla.org.uk if you have any questions.