

www.sla.org.uk

School Library Association

Training Programme 2019-20

REGIONAL COURSES

A. Primary

1. Bringing Stories to Life! Reading Aloud with your Class
2. Help, I'm in Charge of the Primary School Library!
3. Re-charging Reading for Pleasure *

B. Primary and Secondary

4. Mental Health and Wellbeing in a School Library Setting
5. Preparing the School Library for Inspection
6. Promoting Reading in the Digital Age
7. Reading Promotion Toolkit with Accelerated Reader
8. Relighting the Fire: Building Enthusiasm and Library Usage*
9. Social Networking: For Beginners and Intermediate Users
10. Teaching Skills for School Library Staff
11. Visual Literacy using Picture Books and Graphic Novels *

C. Secondary and Sixth Form

12. Copy and Paste Generation
13. Help, I'm in Charge of the Secondary School Library!
14. Supporting Diversity and Inclusion in School Libraries*
15. Supporting the Sixth Form Student*
16. Using Inquiry to Engage Teachers Across the Curriculum*

WEEKEND COURSE

- Digital Education: Opportunities for Reading and Learning*

ONLINE COURSES

- Academic Honesty
- Cataloguing
- EPQ (Extended Project Qualification)
- Information Literacy
- Learning About Libraries
- Line Managing a School Library*
- Work Smarter

* New courses for 2019-20

Additional courses will be added throughout the year – check the SLA website for details.

SLA Branches also run training events in their areas – please contact them directly for details.
Contact details for all SLA Branches can be found on www.sla.org.uk/branches



A. COURSES FOR PRIMARY SCHOOLS

For further information on courses and trainers see www.sla.org.uk/regional-courses

1. BRINGING STORIES TO LIFE! READING ALOUD WITH YOUR CLASS

Reading aloud is a powerful way to create readers, but it may not come easily to everyone. This lively course will both inspire the novice and refresh the confident in bringing stories to life! The course focuses on using picture books, but also includes older fiction (extracts, serialising) and poetry.

It's aimed at all teachers and support staff in the primary school range, and covers stories from EYFS pupils right through to Year Six children. There'll be a chance to hear stories read by a professional storyteller, and the opportunity in groups to practice reading aloud in a non-threatening environment (no video cameras!). Hear about some of the best books to read aloud, from both trainer and other delegates, and put the course into practice with generous follow-up material.

This is an ideal course for anyone who wants to give their use of stories a boost, and to refresh their present selection of favourites.

Note: This course is also available as a 90-minute twilight session, for an individual school or group of schools. ★

Trainer: Alec Williams. *Alec is a trainer, speaker, and international storyteller, whose work takes him around the UK and to over thirty countries across the world.*

Venues and dates: ◆ tbc

Why is this course valuable?

"A research project by Egmont found that reading to their classes for 20 minutes a day increased attainment by an average of 10.25 months across KS2 and improved wellbeing." —Egmont (2019).

2 HELP, I'M IN CHARGE OF THE PRIMARY SCHOOL LIBRARY!

Have you recently taken over responsibility for looking after the library but are not sure where to start? If so, this course is for you! An essential course for anyone new to running or managing a school library, delegates will consider the role of the library in the school, gain an overview about all aspects of managing the school library and learn about the processes and practical aspects of running it. They will also have the opportunity to look at a range of resources for classroom collections as well as the Library.

Topics covered will include creating an inspiring library environment, library organisation and maintenance

(including an introduction to Dewey and the benefits of a range of Library Management systems), selecting and buying books, library promotion, budgeting and writing a library policy/development plan. Delegates will leave with the confidence to move the library forward and ensure it is used to maximum effect within their schools.

Trainer: Susan Staniforth. *Susan is a Chartered Librarian with a BA (Hons) in Librarianship specialising in school and children's services with 38 years experience.*

Venues and dates: ◆ tbc

Why is this course valuable?

"[School libraries] impact general attainment, reading and writing skills plus wider learning skills. Motivation and personal and interpersonal outcomes such as self esteem and a feeling of accomplishment have been associated with library use." —National Literacy Trust (2017)

3. RE-CHARGING READING FOR PLEASURE

If children discover that reading is fun, they'll want to read more, and so become better readers. Schools need to encourage this throughout the school, and this training course for primary staff (class teachers, literacy co-ordinators and others) takes a fresh look at reading for pleasure, with a host of practical ideas to encourage it in your school. 

The course looks at what reading for pleasure is; why it matters; and how to encourage it throughout the year, including using media and technology to stimulate reading. It includes a comprehensive survey of reading initiatives, lots of constructive ideas to use straight away, and generous follow-up material.

You'll be given the latest evidence and thinking on reading for pleasure, along with trusted examples of books to use. It will inspire any school to re-charge their approach to reading for pleasure, and turn on more children to reading!

Note: This course is also available as a 90-minute twilight session, for an individual school or group of schools. Both options are available as a general session, or with a specific focus on any of three key areas: boys' reading, special needs, and transition. ★

Trainer: Alec Williams

Venues and dates: ◆ tbc

Why is this course valuable?

"Reading for pleasure is more important for children's educational success than their parents' socio-economic background." —OECD, PISA.

Look out for updates and amendments to SLA training courses at: www.sla.org.uk/regional-courses

B. COURSES FOR PRIMARY AND SECONDARY SCHOOLS

4. MENTAL HEALTH AND WELLBEING IN A SCHOOL LIBRARY SETTING

Poor mental health in our young people is at an all time high, and there's a renewed focus on the role that schools can play. Delegates on this training day will explore how to create a culture that's conducive to good mental health, as well as looking at the challenges facing young people today and solutions that can be employed to help pupils struggling in these areas. Literature, escapism and safe spaces are all imperative to good mental health so building the skill level and confidence of the staff is a great way to bolster wellbeing throughout the whole school.

Through their work with small communities like schools, youth groups, sports teams etc., Self Esteem Team have helped to make real changes to the lives of young people. Issues covered during this course will include anxiety, body image, exam and academic stress, mental health and self-esteem. It will give you signs to look out for, coping mechanisms to help pupils employ, guidance on where pupils can go for further help and will briefly look at staff wellbeing as well.

Trainer: Self-Esteem Team. *The Self-Esteem team tour the UK's schools, helping young people with the tools they need to navigate their mental health, body image, and ability to perform under pressure.*

Venues and dates:

St Peter's School, York **13 November 2019**
Scotland **◆ venue & date tbc**

Why is this course valuable?

"2 in 5 pupils don't know how to access mental health services in schools; half of all teachers did not feel confident they could help" —Pippa Allen Kincross, Schools Week (2019).

5. PREPARING THE SCHOOL LIBRARY FOR INSPECTION

A training day for anyone with responsibility for the school library. We will examine where libraries fit in the inspection process, identify inspection priorities, and explore practical ways to get the library and its impact noticed. The course will contain up-to-date information about the new Ofsted framework and current ISI practice. Expected learning outcomes include greater knowledge of the inspection process and what inspectors are looking for, strategies for raising the profile of the library before and during inspection, ideas for mapping library provision to key areas of inspection, more confidence about appropriate evidence to prepare and ways to present it, tips for highlighting key strengths and achievements, ideas for self-assessment, monitoring and evaluation and

knowledge of key documents and their contents and other sources of guidance.

Trainer: Anne Harding. Anne is an independent trainer specialising in children's and young people's reading and children's and school libraries.

Venues and dates:

Library Services for Education, Cheltenham **3 March 2020**
London **◆ tbc**

Why is this course valuable?

"In the most effective primary and secondary schools visited libraries and well-trained specialist librarians had a positive effect on teaching and learning."
—Ofsted, Good School Libraries (2006).

6. PROMOTING READING IN THE DIGITAL AGE

You could be forgiven for thinking that most young people were born with a mobile phone in their hand, they are so attached to their devices – "if only they were as enthusiastic about reading as they are about updating their social media!" Promoting the joys of picking up a book and losing yourself in a story can seem like an uphill struggle; if only we could make them see that books are just as enthralling and exciting as the RPGs (role playing computer games) they play for hours on end. There are ways we can dip a toe in the water of their digital world however and use sites they love to use to get some sneaky book hooks into them. Social media use is immensely popular and although it wouldn't appear that use of sites such as Instagram have much scope for encouraging reading, yet there is a huge book loving community of young people on these sites that can be tapped into.

This course focusses on ways to encourage reluctant readers, build reading stamina and make reading 'cool' by using exciting online resources and apps to create a buzz around books in your school. All resources shown are provided in a handout to keep, with great video content, fantastic display suggestions and motivating electronic ideas you can use to really get your pupils switched on to reading for pleasure. Advice on how to use ebooks, QR codes and take part in live author events included.

Trainer: Bev Humphrey. *A self-confessed geek, Bev lives much of her life online and loves using exciting new technology as a motivator for young people's learning. She is now a Literacy and Technology Consultant after spending 10 years as a school librarian in a boys' secondary school.*

Venues and dates:

Wollaston School, Northamptonshire **◆ Autumn term - date tbc**
Berkshire **◆ venue & date tbc**
St Patrick's College, Dungannon, Co. Tyrone **◆ date tbc**
Republic of Ireland **◆ venue & date tbc**

Why is this course valuable?

"Benefits of reading are reciprocal and exponential."
— Cunningham and Stanovich (1998).

7. READING PROMOTION TOOLKIT WITH ACCELERATED READER

Encouraging young people to read for pleasure is naturally at the forefront of all of our minds but it's not always an easy task. There are so many other attractive pass times open to our students that sometimes reading can seem a poor relation to computer games etc. You may already be using Accelerated Reader to ramp up the excitement but are you using it to your students' best advantage? The first part of this course focusses on some facilities and resources that you are probably unaware of as well as giving you practical hints and tips from someone who has been there and definitely has the t shirt! There will be an opportunity for you to ask questions about the programme. Exciting attractive new books will be showcased in session two, both for struggling and more advanced readers with advice on reading medias that can be more motivating for some students. Session three will cover more general reading promotion, with an emphasis on (but not solely comprising) the use of technology to help your school to become a 'reading school'.

By the end of the day participants will have a better knowledge and use of Accelerated Reader for users, updated information about books and genres and a toolkit of sites that they can use to bring reading into the digital world that their students already inhabit.

Trainer: Bev Humphrey

Venues and dates:

◆ tbc

Why is this course valuable?

"Teenagers who read in their spare time know 26% more words than those who never read." —Institute of Education; Centre for Longitudinal Studies (2017).

8. RELIGHTING THE FIRE – BUILDING ENTHUSIASM AND LIBRARY USAGE

A refresher day for library staff who have been in post for some time, to rekindle enthusiasm and identify ways to enhance library provision and promote the library, with opportunities throughout to share concerns and good practice.



Expected learning outcomes include: tips for effective policies and development plans linked to school priorities; new ways to promote the library and encourage library usage; ideas for creating an inspiring library environment; extra methods for supporting teaching and learning; practical strategies for selecting, managing and exploiting stock; tips for monitoring and evaluation; and enhanced

confidence in managing, developing and promoting the library.

Trainer: Anne Harding

Venues and dates:

Alsagers School, Stoke on Trent

21 November 2019

Bryanston School, Blandford, Dorset

◆ date tbc

Why is this course valuable?

"The school library is incredibly important – much more than in the past. It's a place where everyone comes to share, to learn, to challenge, for ambition, to inspire and be inspired and the space around it has become crucial too." —Stephen Heppell (2006).

9. SOCIAL NETWORKING: FOR BEGINNERS & INTERMEDIATE USERS

The internet has had the effect of shrinking our world and no one need feel alone or isolated with thousands of virtual friends and colleagues online at any one time, but how do you make those initial contacts? Twitter is a very powerful tool but one does need to learn how to use it to best effect whilst paying attention to the unspoken rules of Twitter etiquette. There is a vast global community of people that will share your interests but tweeting for the first time can be daunting, it appears to be complicated and really is it worth your while making the effort?! The answer to this is a resounding 'yes'. There is so much value in being able to interact with inspiring people, advocate for the service you are providing, and be kept up to date with developments from authors, organisations and companies as well as entering competitions to win free books etc. What about Instagram – just a place to look at pretty pictures or an invaluable professional tool? This course will tell you all you need to know about using social networking to your best advantage, and give you many suggestions of how you can integrate social media use into lessons.

Session 1 – Twitter for networking, author contacts and so much else

Session 2 – Instagram for promotion of your library/classroom & student engagement

Session 3 – Linked In, Pinterest, Good Reads and other social networks.

Trainer: Bev Humphrey

Venues and dates:

◆ tbc

Why is this course valuable?

"Five reasons to use Twitter for virtual CPD: Twitter saves time; you choose your path; follow your own interests and discover others; meet and talk to other educators; keep up to date with sector bodies." —Deb Millar, JISC (2015).

CPD Library

- New resource exclusive to SLA members
- www.sla.org.uk/cpd-library



10. TEACHING SKILLS FOR SCHOOL LIBRARY STAFF

Developing new skills and adapting to new learning environments is essential for increasing levels of information literacy amongst library users. Delegates on this one-day participative course will build on current experiences of teaching information skills in libraries and learning centres. Divided into five sessions, they will look firstly at the nature of teaching and learning before considering each step of the process – planning, delivering, assessing and receiving feedback.

Delegates will be involved with stimulating discussions and there will be the opportunity to share experiences so if you are working with young people, students, small groups of library users or staff this course will help you develop your skills as a teacher and trainer.

Trainer: Chris Powis. *Chris is Head of Library and Learning Services at the University of Northampton and has delivered this programme to a wide range of audiences across the UK and Europe.*

Venues and dates:

East Midlands ◆ Spring term - venue & date tbc

Why is this course valuable?

"[Staff] present the subject matter clearly; creation of an environment that allows the learner to focus on learning; a rigorous approach to the teaching of reading develops learners confidence and enjoyment in reading." —Ofsted, Sep 2019 Framework, point 28.

11. VISUAL LITERACY USING PICTURE BOOKS AND GRAPHIC NOVELS

We live in a Visual World. Your students need visual literacy skills to help them read, understand and create visual texts. Picture books and graphic novels give educators wonderful opportunities to make teaching these skills enjoyable and easier. This course will give examples of great texts you can use with a book list provided as a take away resource. It will also give you ideas of particular foci you can use for specific books and more general multi-text activities. Paper books and digital media will be covered.

Trainer: Bev Humphrey

Venues and dates:

◆ tbc

Why is this course valuable?

"A focus on reading illustration helps to develop children's deeper comprehension skills, allowing them additional opportunities to infer, deduce, think critically and empathise." —CLPE, Power of Pictures (2019).



C. COURSES FOR SECONDARY SCHOOLS AND SIXTH FORM COLLEGES

12. COPY AND PASTE GENERATION

Using the internet for research has many benefits but it can also encourage a 'cut and paste' culture. As custodians of a vast pool of information resources and material, it is essential that school library staff have a good all-round knowledge of Copyright and Plagiarism legislation so that they are able to respond to questions raised and identify infringements if they occur. This highly practical course will concentrate on understanding the importance of academic honesty, what constitutes plagiarism and cultural differences, spotting offences (including online solutions) and teaching referencing styles. It will cover activities such as photocopying, loans of DVDs, software and downloading images from the internet, licences and the penalties imposed on students if they are 'caught out' in public examinations.

The presentation will be fully supported with handouts and links to downloads of the materials used. By the end of the day delegates will have the necessary knowledge to write an Academic Honesty Policy and the confidence that the advice they give to colleagues and students on Copyright and Plagiarism issues conforms to current regulations.

Trainer: Sarah Pavey. *Sarah Pavey is an independent trainer and consultant for school libraries and has worked as a school librarian for over 15 years both in the independent and maintained sectors.*

Venues and dates:

Bryanston School, Blandford, Dorset 26 November 2019

Redbridge Central Library, Ilford 12 February 2020

Why is this course valuable?

"At the lower end of the information skills spectrum the research finds that intervention at university age is too late: these students already have developed an ingrained coping behaviour: they have learned to 'get by' with Google." —UCL (2008)

13. HELP, I'M IN CHARGE OF THE SECONDARY SCHOOL LIBRARY!

Have you recently taken over responsibility for looking after the library but are not sure where to start? If so, this course is for you! An essential course for anyone new to running or managing a school library, delegates will consider the role of the library in the school, gain an overview about all aspects of managing the school library and learn about the processes and practical aspects of running it. They will also have the opportunity to look at a range of resources for the Library.

Topics covered will include creating an inspiring library environment, library organisation and maintenance (including an introduction to Dewey and the benefits of a range of Library Management Systems), selecting and buying books, library promotion, budgeting and writing a library

policy/development plan. Delegates will leave with the confidence to move the library forward and ensure it is used to maximum effect within their schools.

Trainer: Susan Staniforth

Venues and dates: ◆ tbc

Why is this course valuable?

“There was a body of research supporting the view that school libraries have a positive impact on academic achievement.” —DfES (2001).

14. SUPPORTING DIVERSITY AND INCLUSION IN SCHOOL LIBRARIES



This course explores diversity and inclusion, both within the school library and from a whole-school perspective; BAME, gender, LGBTQ+ and disabilities (including physical and neurodiversity) will be covered. It considers the legal and ethical reasons why school library provision needs to include resources and services for the whole community as well as the impact these have on the wellbeing of students and staff. Delegates will examine how diverse their schools are and what they already do before moving on to investigate how they can improve what they offer. Although the course is based on recent research and studies, it will look at ways to create multiplicity within the curriculum, provide information on resources (both hard copy and digital) and how to promote them, and offer practical ideas that delegates can take back to their schools.

Trainer: Barbara Band. *Barbara, a qualified Chartered Librarian, is a school library, reading and literacy consultant. She has over thirty years' experience delivering customer-focused services in educational environments.*

Venues and dates:

Wallsend Customer First Centre, Tyne & Wear	6 November 2019
Redbridge Central Library, Ilford	12 November 2019
Peters Ltd, Birmingham	20 November 2019
Holmesdale School, Snodland, Kent	4 February 2020
Blaise High School, Bristol	◆ date tbc

Why is this course valuable?

“The provider prepares learners for life in modern Britain by equipping them to be responsible, respectful, active citizens and developing understanding and appreciation of diversity.” — Ofsted, September 2019 framework (2019).

15. SUPPORTING THE SIXTH FORM STUDENT



Sixth form students may be aspiring to apprenticeships, technical qualifications or higher education. However the learning environment of the sixth form is very different to the lower school and students have to learn to adopt independent learning practices and manage their time more effectively. There

are new skills to develop in critical thinking, digital, media and information literacy. This transition also places pressure on the mental health and wellbeing of students. All of these changes mean that the 6th form librarian has to prioritise individual student needs. Delegates on this course will consider the range of resources needed to support teaching and learning in the sixth form with reference to the requirements of the curriculum and exam syllabi and learn some exercises for supporting critical thinking, digital, media and information literacy. They will leave with a better understanding of how they can help students with their academic writing, personal statements and CVs, and an improved awareness of behavioural issues and how to provide an atmosphere conducive to learning.

Trainer: Sarah Pavey

Venues and dates:

Beaumont School, St Albans	19 November 2019
Gryphon School, Sherborne, Dorset	18 March 2020
Warwickshire Schools Library Service, Warwick	19 May 2020
Lancashire	◆ Summer term - venue and date tbc

Why is this course valuable?

“At each stage of education the provider prepares learners for future success in their next steps.” —Ofsted, Sep 2019 Framework, point 28.

16. USING INQUIRY TO ENGAGE TEACHERS ACROSS THE CURRICULUM



One of the many roles of school library staff is to teach Information Literacy, but knowing what this means and taking it out of the library and embedding it in the curriculum are two very different things. It can often be a struggle to get Senior Leaders or teachers to understand what this is and why this is important. This course will help you to recognise and understand the important links between inquiry as an approach to learning and information literacy, give you the vocabulary that will support your conversations with teachers and provide you with practical ideas to create lessons that your teachers will love.

Trainer: Elizabeth Hutchinson, MSc, FCILIP. *Elizabeth is an independent trainer and adviser specialising in all aspects of school libraries having worked around school libraries all her professional life. She also runs an online forum to provide CPD for school library staff.*

Venues and dates:

Surrey	◆ venue and date tbc
Manchester	◆ venue and date tbc

Why is this course valuable?

“If the workforce is to be future proofed, education systems in the UK must be designed to equip everyone with strong literacy and numeracy skills, information literacy and a mind set that is flexible, creative and adaptive.” —Science and Technology Committee, (HC 270) (2016–17).

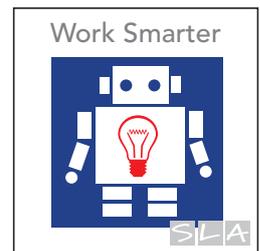
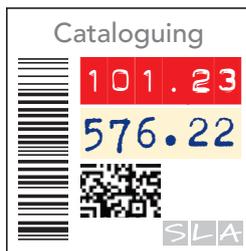
DIGITAL EDUCATION: OPPORTUNITIES FOR READING AND LEARNING

19–21 June 2020 – Ashford International Hotel in Ashford, Kent.

The three-day course is fully residential, with day delegate options also available.

Full details will be published in *The School Librarian* and on the SLA website.

Online Training from the SLA



We also offer a range of online courses which complement our more comprehensive one-day courses.

Designed to offer a more flexible approach to CPD, the course modules are available to delegates for two years so they can complete them at their own pace and revisit the support materials after completion, if necessary. Each course takes between 10 and 16 hours to complete. On completion, delegates receive a certificate of participation.

Topics currently available include Academic Honesty, EPQ, Information Literacy and Work Smarter and we plan to expand the programme during 2019–20 with the addition of courses on Reading for Pleasure and Leading the Team (line management for library staff).

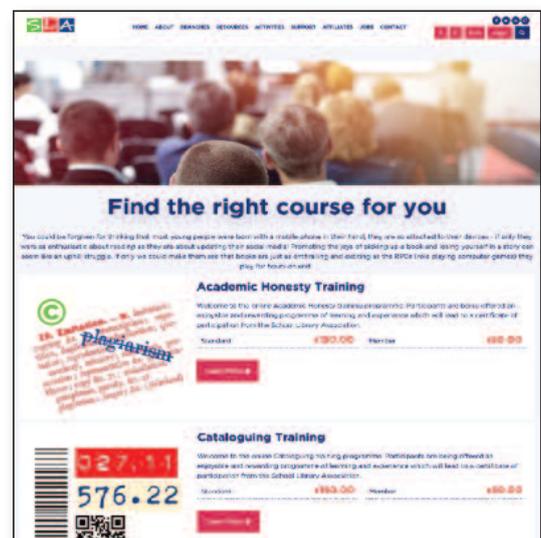
New for 2019 – Line Managing a School Library. During this course you will be given a brief overview of the school libraries sector which will enable you to develop the school library and maximise its impact. The aim of the course is not to give you all the details of the school libraries sector, but to build a level of understanding so that you can point the library staff in the right direction. The course is designed to take 30 minutes to an hour, and can be thought of as a “crash course” into school libraries.



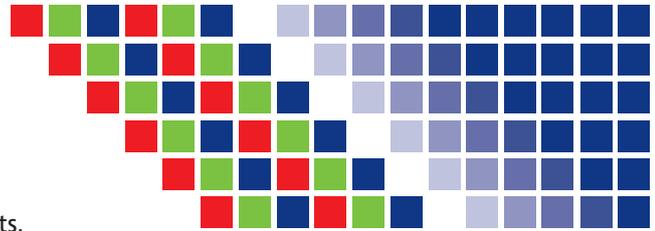
For further information on all our online courses see www.sla.org.uk/online-cpd

Learning About Libraries

is the SLA's online learning course designed specifically for staff working in primary schools. This course consists of six modules covering the essential skills needed to run a successful school library, from regular tasks to developing a library that fully supports the learning in the school. Delegates undertake a variety of practical tasks and provide evidence of what they have done and the impact it has had on the school. They should complete the course with an enhanced range of skills and strategies for improving the library provision in the school. All work is assessed and personalised feedback for next steps is provided.



Training 2019–20



COURSE FEES

All courses run for a full day and fees include lunch and refreshments.
All course fees are subject to Standard Rate VAT.

SLA members £105.00

Non-members £165.00

SLS members £135.00 (applies to delegates who are non-members but are members of the School Library Service in the area where the course is taking place)

Visit the SLA website or contact the SLA office to obtain discount codes to claim the following:

- A **discount** of £35.00 for a second place delegate from the same school (accompanying a full paying individual)
- An earlybird **discount** of £15.00 off all the above prices. See individual course details on the SLA website for deadline dates. Payment is not required to qualify as long as an official Purchase Order has been received.

In exceptional circumstances, we can arrange for payment for courses to be deferred.

HOW TO BOOK



Book on-line: www.sla.org.uk/events

(pay online or request to pay by invoice)

Book by telephone: 01793 401153

Applications will be processed and places will be confirmed.

Cancellations by delegates

Cancellations received up to 10 working days before the course date are refundable minus £15.00 administration charge. After that, cancellations are subject to 50% of the course fee. If you do not cancel or attend, the full fee will be charged. Please contact the SLA office if you wish to send a substitute delegate.

Cancellations by SLA

The SLA will only cancel courses as a last resort and reserves the right to substitute trainers if necessary. Unfortunately the SLA cannot accept responsibility for any incidental expenses incurred by delegates for courses which are cancelled due to lack of take-up or other unforeseen circumstances.

Twilight Sessions and Library Staff Days

★ In addition to our one day courses, we are keen to offer additional training opportunities in the form of Twilight sessions and Library Staff Days. Both would consist of a seminar/workshop session and the opportunity to brainstorm/network. The Library Staff Days would also include an author talk. Topics currently being considered are Reading for Pleasure (primary and secondary) and Storytelling, however, we are open to suggestions if you think something else would work better in your area.

We are currently planning **Library Staff Days** in Ceredigion and Essex for 2019/20. Further details will be added to the SLA website as soon as they are available. We also hope to run a third Library Staff Day in Northern England during the coming year.

◆ **Where you see this symbol, we are looking for a venue – please get in touch if you can help us by providing a free venue.** The SLA pays for all additional costs (such as those incurred for catering) and two colleagues from the host school can attend for free.

Please contact ann.adams@sla.org.uk or telephone 01793 401153 for more information.

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Registered Charity Nos. 313660 and SC039453



Further information at
www.sla.org.uk/regional-courses

2019–20